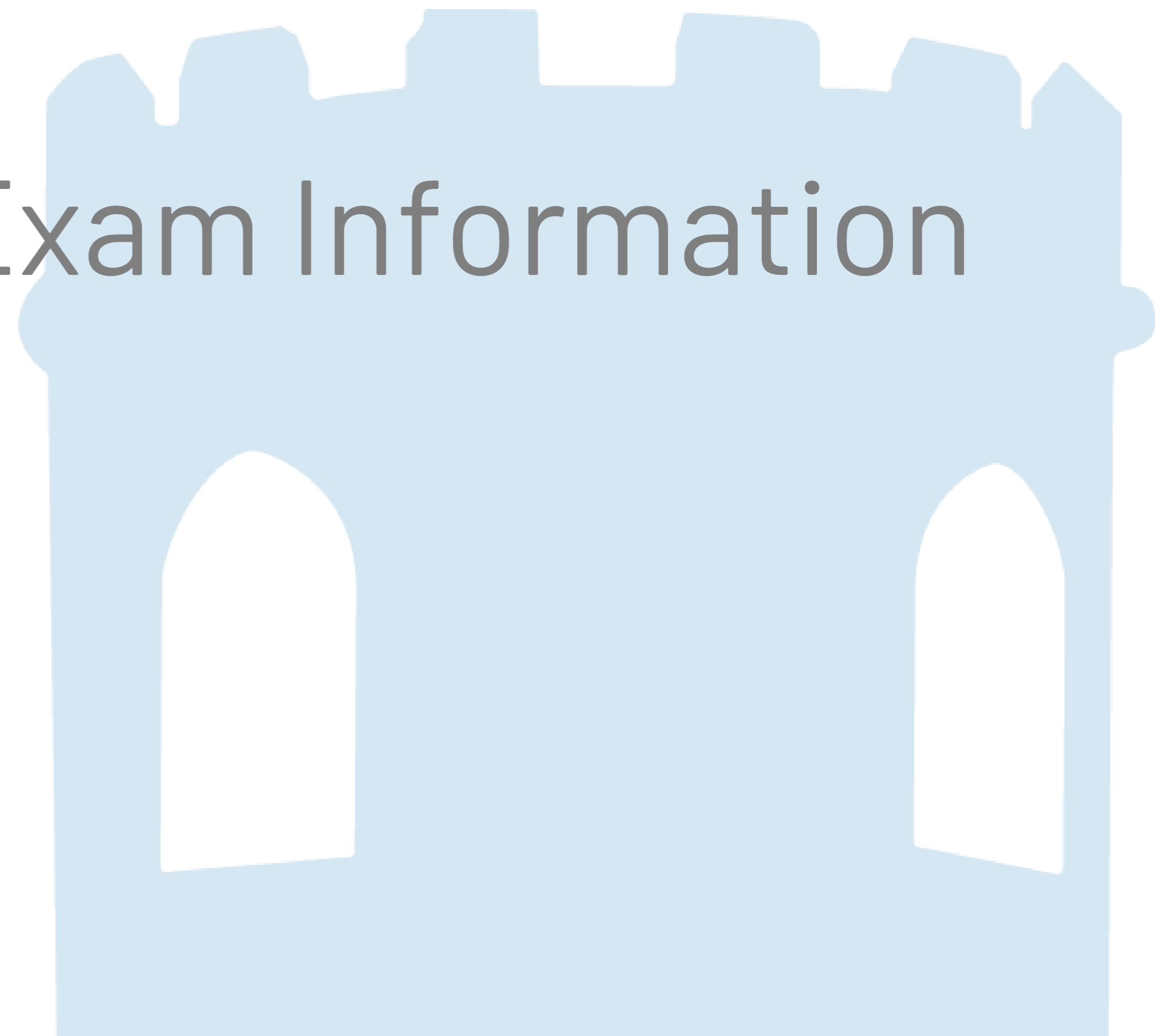




# • Welcome to our Year 11 Exam Information Session



# EXAM INFORMATION



- The exams start on Monday 16 May
- They run over 5 weeks (until Friday 24 June)
- Exams start at 9am or 1pm and are between 45mins to 2 hours long
- Learners have to complete the FULL time, there is no leaving early
- There are no alternative dates

# EXAM TIMETABLE WEEK 1



	Week One				
	Monday 16 May	Tuesday 17 May	Wednesday 18 May	Thursday 19 May	Friday 20 May
Morning Sessions		Science	English Language	History	Maths
Afternoon Sessions	Computer Science	Music		Drama and Construction	

# INDIVIDUAL CANDIDATE TIMETABLE



Looks like this:

**Date & Time**

**Duration**

**Seat Number**

**Exam Room**

**Subject**

**Paper**

**Individual Candidate Timetable**

Season : \_\_\_\_\_

Name : \_\_\_\_\_

Candidate Number \_\_\_\_\_

UCI : \_\_\_\_\_

Centre Number \_\_\_\_\_

Year : \_\_\_\_\_

Reg Group : \_\_\_\_\_

ULN : \_\_\_\_\_

Date	Start Time	Board	Level	Element Code	Element Title	Component Code	Component Title	Duration	Room	Seat
Mon 11 May	9:15AM	WJEC/GCSE	GCSE/B	445101	Religion & Life Issues	44510001	Religion & Life Issues	1h 45m	MAIN GYM	A2
Tue 12 May	9:15AM	EDEXL/GCSE	GCSE/B	5FR01	French 1	5FR011F	Listening (F)	0h 25m	A6	A1
Tue 12 May	10:15AM	EDEXL/GCSE	GCSE/B	5FR03	French 3	5FR033F	Reading (F)	0h 35m	A6	A1
Fri 15 May	1:30PM	EDEXL/GCSE	GCSE/B	5PE01	Physical Education 1	5PE0101	Theory of Physical ED.	1h 30m	MAIN GYM	D2
Mon 18 May	9:00AM	WJEC/GCSE	GCSE/B	420102	English Literature Unit 1 Higher	42010002	English Literature Unit 1 Theory Higher	2h 00m	MAIN GYM	C1
Tue 19 May	1:15PM	AQA	GCSE/B	90301F	Geography A Unit 1 Tier F	90301F	Geography A Unit 1 Tier F	1h 30m	MAIN GYM	A3
Fri 22 May	9:00AM	WJEC/GCSE	GCSE/B	420202	English Literature Unit 2A Higher	42020002	English Literature Unit 2A Theory Higher	2h 00m	MAIN GYM	B10
Mon 01 Jun	1:15PM	AQA	GCSE/B	45451	D & T: Food Technology Unit 1	45451	D & T: Food Technology Unit 1	2h 00m	MAIN GYM	A4
Tue 02 Jun	9:00AM	WJEC/GCSE	GCSE/B	417102	English / English Higher Tier	41710002	English / English Unit 1 Higher	1h 00m	MAIN GYM	A10
Tue 02 Jun	10:15AM	WJEC/GCSE	GCSE/B	417202	English / English Higher Tier	41720002	English / English Unit 2 Higher	1h 00m	MAIN GYM	A10
Wed 03 Jun	1:15PM	AQA	GCSE/B	90302F	Geography A Unit 2 Tier F	90302F	Geography A Unit 2 Tier F	1h 30m	MAIN GYM	A1
Thu 04 Jun	9:00AM	EDEXL/GCSE	GCSE/FC	1MA0H	Mathematics A (Linear) Option H	1MA01H	Non Calculator (H)	1h 45m	MAIN GYM	C8
Fri 05 Jun	1:30PM	EDEXL/GCSE	GCSE/B	5BI2F	Add. Science/Biology B2	5BI2F01	Components of Life (F)	1h 00m	MAIN GYM	B2
Mon 08 Jun	9:00AM	EDEXL/GCSE	GCSE/FC	1MA0H	Mathematics A (Linear) Option H	1MA02H	Calculator (H)	1h 45m	MAIN GYM	C8
Tue 09 Jun	1:30PM	EDEXL/GCSE	GCSE/B	5CH2F	Add. Science/Chemistry C2	5CH2F01	Discovering Chemistry (F)	1h 00m	MAIN GYM	B2
Fri 12 Jun	1:30PM	EDEXL/GCSE	GCSE/B	5PH2F	Add. Science/Physics P2	5PH2F01	Phys. for Your Future (F)	1h 00m	MAIN GYM	B2

# EXAM INFORMATION



- Two hour long revision sessions are planned before each exam
- Otherwise learners continue to attend their timetabled lessons
- Revision rooms will be in place for subjects where the exam has already been sat
- Breakfast will be served from 8.30 – 8.45am in the barn where teachers of the exam subject will be based for reassurance and last minute questions
- Learners will be reminded to go to the toilet, store their belongings and line up for the exam
- Absent learners will be contacted ASAP

# PUNCTUALITY AND ABSENCE



- If a learner is more than 30 minutes late to an exam, they will not be admitted
- However, even being 5 minutes late disrupts the other learners
- If you are ill, you must inform the school before the exam is due to start. Notifications received afterwards won't count.
- Unless it is absolutely impossible for your child to attend, they should always try to sit their exams.



# EVERYTHING YOU NEED TO KNOW ABOUT COVID MEASURES DURING EXAMS THIS SUMMER



Department  
for Education





Students studying for their GCSEs, A levels and vocational qualifications will be preparing to sit their exams this summer. We know that there may be instances where students contract the virus during the exam period, as we continue to live with COVID-19.

Here we look at what students should do if they feel unwell or receive a positive Covid test result while taking their exams.

Exams have been spaced by a minimum of ten days between the first and last exam in any subject, to reduce the chance of students missing all exams in a subject because of illness.



Parents should, wherever possible, encourage their children to attend their exams. However, there may be exceptional cases though where this will not be possible, e.g., a temporary illness on the day of the examination.

## **Will I have to provide proof of a positive Covid test if I fail to sit an exam due to Covid?**

No - there is no requirement for you to complete a COVID-19 test to provide evidence of your absence from an exam.



Instead, the JCQ awarding bodies will be adapting ‘Form *14 -JCQ/ME - Self-certification for candidates*’ who have missed an exam to assist centres in dealing with candidates who are absent from an exam for an acceptable reason in line with the UK Health Security Agency (UKHSA) guidance.

You and your parents/carers/guardians will need to complete the relevant sections of the form and the centre can then verify your circumstances, where provided in Form 14, to process an application for special consideration using the category ‘absent candidate’.



## **I have taken a COVID-19 test under the direction of my GP and have a positive test result, what should I do?**

The [UKHSA guidance](#) is that you stay at home and avoid contact with others for **3 days** (if 18 and under) or **5 days** (if 19 or older) after the day you took the test.

Your centre will ask you to self-certify the reason for absence using Form 14. You are not required to provide proof of a test but could keep a record of the test, such as a photograph, as evidence if it is available.

Your centre will then submit an online application for special consideration to the relevant awarding bodies using the category 'absent candidate'.

# EQUIPMENT – WHAT DO I NEED?



Black ballpoint pens

Pencils

Highlighter

Ruler

Calculator

Eraser

Pencil Sharpener

Tissues

Water

Protractor (Maths)



# EQUIPMENT – WHAT MUST I NOT BRING?



Phone  
Headphones  
Juice  
Lucky charms  
Watches  
Tippex

JCQ  
CIC

AQA	City & Guilds	CCEA	OCR	Pearson	WJEC
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**NO IPODS, MOBILE PHONES  
MP3/4 PLAYERS  
SMARTWATCHES**

**NO POTENTIAL TECHNOLOGICAL/WEB  
ENABLED SOURCES OF INFORMATION**

Possession of unauthorised items, such as a mobile  
phone, is a serious offence and could result in  
**DISQUALIFICATION**  
from your examination and your overall  
qualification.

This poster must be displayed in a prominent place outside each examination room.

©2017 – Effective from 1 September 2017



- Learners are not allowed to bring any sort of notes into the exam hall or bring notes out
- Learners must have no writing on their hands or arms. If they have doodled on themselves it will have to be washed off before they can enter.



# UNIFORM

You must be in full uniform.

If we have hot weather – blazers may be taken off.

**Watches of any kind are not allowed in the exam**



Martin High School.

*Inspiring all to dream more, learn more, do more, and become more.*

## Uniform expectations

*All students must wear...*

### Black tailored trousers.



These should NOT be:

- Skinny fit
- Jeans or jeans style
- Chinos
- Leggings
- Jogging bottoms

### The school blazer.



Black with the Martin High School emblem.

This should be worn at all times within school, including to and from school.

*Blazers may only be removed with direct permission from a member of staff.*

### Optional clothing.

**V-neck jumper or cardigan.** This must be plain black and worn underneath the school blazer.

**Cold weather clothing.** Warm waterproof coat, hat, gloves, scarf. Coats should be worn over the blazer during periods of cold or wet weather. Coats must not be worn inside the building.



### A white stiff collared shirt.



This should be tucked in at all times.

### The school tie.



This should be worn at all times.

### Black knee length skirts.



Pleated skirts are

recommended and should be worn with plain black tights.

Skirts should NOT be:

- High-waisted
- Made from stretchy material

### Black shoes or trainers



These should be plain black and must NOT have:

- A coloured sole
- A colourful or eye-catching logo.
- Coloured laces



**Hoodies are NOT allowed to be worn in school at any time.**





- Learners have to be escorted to the toilet, one at a time. In some rooms they will have to wait for the roving invigilator to come.
- This is very disruptive to other learners so must be kept to a minimum and should only happen in longer exams



- The papers are scanned in by the exam boards
- Markers work on screen, not with the actual paper
- Presentation is important, handwriting must be legible
- Do not use tippex or highlighters on your work. Highlighters can be used to highlight key words in the question only.

# KEY CONTACTS



- Mrs Gardiner (Exams Officer) [exams@martinhigh.org.uk](mailto:exams@martinhigh.org.uk) and [emma.gardiner@martinhigh.org.uk](mailto:emma.gardiner@martinhigh.org.uk)
- Miss Murray (Assistant Exams Officer) [georgia.murray@martinhigh.org.uk](mailto:georgia.murray@martinhigh.org.uk)
- Mr Hackett (SLT member responsible for exams) [timothy.Hackett@martinhighh.org.uk](mailto:timothy.Hackett@martinhighh.org.uk)
- Mr Fidler (Head of Year 11) [luke.fidler@martinhigh.org.uk](mailto:luke.fidler@martinhigh.org.uk)
- Mr Cooling (Associate Headteacher) [phil.cooling@martinhigh.org.uk](mailto:phil.cooling@martinhigh.org.uk)



*"Have confidence in your leaders and accept their authority because they keep watch over you. Do this so that work will be a joy and not a burden, for that would be of no benefit you"*